Visitors

- All visitors are required to be pre-approved by Coeur Alaska General Manager or his designee.
- Visitors will be counseled by the approving Coeur Alaska Department Manager on the quarantine procedures.
- Once a site visit has been authorized, visitors will undergo the Returning Employee process.

Returning Employee/Contractor

- All employees/contractors are notified of the social distancing protocol.
- Effective immediately, prior to being allowed to return to the Kensington mine site, a 14-day quarantine is being required for all Kensington workers either living in Juneau or returning to Juneau from the following: (1) out of State, (2) a community already known to have COVID-19 cases, or (3) after having traveled outside of the United States within the past 14-days.
- A medical professional will require each employee/contractor to complete the Health/Travel Questionnaire at the time of arrival at Engineers Cutoff security check point.
- The Health/Travel Questionnaire will be reviewed by the onsite medical professional:
  - If an employee/contractor answers yes to any question on the questionnaire, they are subjected to additional screening by either Coeur Alaska Health and Safety or Human Resources Department before proceeding to temperature checks.
  - Only a Coeur Alaska Safety or Human Resource Department employee can approve access after additional screening is determined necessary.
  - If an employee/contractor answers no to all questions, they may proceed to temperature check.
- Each employee/contractor temperature is checked by a medical professional at the Engineers Cutoff security shack.
  - If an employee registers a temperature above 99.6 degrees F, access will be denied.
- Questionnaires and temperature checks are reviewed by a qualified person before access is granted.
- Employees/contractors that fail to gain access to the site are counseled to isolate and seek out medical assistance if necessary.

New Hired Employees and Contractors

- HR to contact a new hire by phone prior to his or her start date to go through the Health/Travel Questionnaire.
  - If all responses are ‘No’, the person taking the information will approve the form by dating and signing at the time of the conversation.
  - Once approved all New Hires will follow the Returning Employee/Contractor process.
  - If any response is ‘Yes’, HR Manager will review. A follow up by phone with New Hire is required.

Emergency Workers

- Emergency workers are any workers whose immediate transport to the mine site would be required to protect the health and safety of employees or for environmental protection.
- Emergency workers would be required to proceed directly to the transportation provider.
- While at the site, the workers would be required to follow protocol for maintaining social distancing while completing the required work and would either complete their two week quarantine at site, be returned to Juneau to complete their two week quarantine, or be returned to Juneau, and isolated until they fly out of Juneau.

Form storage

- All completed forms will be given to Safety for storage.